



THE REFINER'S INSTITUTE OF THEOLOGICAL STUDIES

35, HOME SCHOOL AVENUE

P. O. BOX 309,

SULEJA, NIGER STATE

APPLICATION FORM

NAME (Surname first) _____

a) CONTACT ADDRESS _____

b) RESIDENTIAL ADDRESS _____

TELEPHONE NO _____

GENDER:

Male ☐

Female ☐

MARITAL STATUS

Single ☐ Married ☐ Engaged ☐ Divorce ☐ Separated ☐ Widowed ☐

CHURCH YOU ATTEND _____

ARE YOU BORN AGAIN? YES ☐

NO ☐

SHARE WITH US HOW YOU GOT BORN AGAIN (You may write on the back of the form if necessary)

DO YOU HAVE A CALL TO ANY OF THE FIVEFOLD MINISTRY?

YES ☐

NO ☐

WHICH OF THIS/THESE ARE YOU CALLED TO? (Tick as appropriate)

APOSTLE ☐

PROPHET ☐

EVANGELIST ☐

PASTOR ☐

TEACHER ☐

HAVE YOU STARTED THE WORK?

YES ☐

NO ☐

NEXT OF KIN _____

ADDRESS OF NEXT OF KIN _____

PHONE NUMBER(S) OF NEXT OF KIN _____

DATE: _____

SIGNATURE _____

COMMITMENT FORM

The Refiner's Institute of Theological Studies places high premium on the commitment of students. As an institution that is faith based no financial payment is required. However, any student that wants to study in the institute must be ready to give his or her time. The institution does not compromise on time and attendance (T&A). These two are of paramount importance in the school agenda. The goal of the institution is the three dimensional development of the student, that is, the 3Hs: Reaching the head, the hand and the heart. Therefore students must demonstrate absolute commitment to the institution and abide by its rules and regulations as follows:

1. The time schedule of classes for the part time students is as follows: **Friday 6pm – 8pm; Saturday 8am – 3pm**. The institute views lateness as unfaithfulness not only to the school but to God.
2. Students must participate in devotion every day the school holds. This is important because it offers the students the opportunity to be part of the exhortation, learn to conduct, to preach and to prepare sermons. It also serves as testing ground for them to try out what they have learnt.
3. For the regular students, the institution runs four contact sessions every year for two years. They must be ready for rigorous work in the sense that what they will be required to do is the work of a whole term within such a short time. Hence they must be ready for long hours of lecture.
4. For the regular students the time schedule is from **8am – 7pm** with a break of one hour.
5. Every student must meet **at least 75% participation in attendance** for every course to enable him or her to write the examination on the course. Every lecturer will keep attendance in their class to monitor compliance.
6. The student must write all the examinations, participate in all tests, assignments and group works to qualify for graduation.
7. Please note that your cooperation as a student is required for the institution to serve you well. Remember that the lecturers are making sacrifices to be available to teach, they are not paid any money by the school to do their work. Do everything you can to make their work more pleasant to do and to enable them serve you at the utmost.
8. As men and women of the pulpit who are ordained “For the perfecting of the saints, for the work of ministry, for the edifying of the body of Christ: till we all come to the unity of the faith, and the knowledge of the Son of God, unto a perfect man, unto the measure of the stature of the fullness of Christ”; your life must be impeccable and be the light in this dark world.
9. The authority of the school wish you a happy stay in the institution, but wants you to understand that disciplinary action would be taken against you if you violate any of these simple agreement you are entering into this day. The disciplinary action may include extension of time in school, suspension for some time or expulsion from the school.

If you agree with the terms stated above you are requested to sign under:

I _____ hereby agree with all the terms of admission as stated here. I promise to be obedient to all my lecturers and the school authority; I will do everything to promote the interest of the school at all times.

Student Sign/Date

Management Sign/Date

RECOMMENDATION FORM

SECTION 1 (Referee's data)

FULL NAME (Surname first) _____

ADDRESS

- a. Contact Address _____
- b. Residential Address: _____

Phone number(s) _____

Marital Status: Single ☐ Engaged ☐ Married ☐ Separated ☐ Divorced ☐ Widowed ☐

Occupation: _____

Approximate age in the Lord: _____

Your relationship with the applicant: _____

How long have you known the applicant? _____

SECTION 2 (information about the applicant)

1. Name of the applicant (Surname First): _____
2. Are you sure the applicant is born again? Yes ☐ No ☐
3. What makes you believe he/she is born again? _____

4. Applicant's Marital status: Single ☐ Engaged ☐ Married ☐ Separated ☐ Divorced ☐
Widowed ☐

5. Are you sure he/she is called to the ministry? Yes ☐ No ☐

6. How trust worthy is he/she? Excellent ☐ Good ☐ Fair ☐ Bad ☐

7. Has he/she been in secular work before? Yes ☐ No ☐

8. How did he/she leave the work? Resigned ☐ Retired ☐ Retrenched ☐ Sacked ☐

9. Have you known any gross misconduct with him/her? Sexual ☐ Financial ☐ Marital ☐

Any other: _____

10. How are you sure that he/she is in practical ministry? _____

11. What major area do you think he/she needs help? _____

12. What is your recommendation? _____

NB: I declare in my Christian integrity that all the information I gave here are true as far as I knowledge.

Signature: _____

Date: _____